

TERESA M. HOUCHIN

Assessor, Scott County, MO

P.O. Box 245
Benton, MO 63736-0245

Phone: 573-545-3535 Fax: 573-545-7065

2017 BUSINESS ASSESSMENT LIST

Dear Business Owner / Manager: You are required by law to provide a list (by type, year purchased and original cost) for all tangible personal property, e.g. Vehicles, Computers & Office Equipment, Furniture, Fixtures, Manufacturing Equip. & Tooling, etc., belonging to you or under the control of your company in Scott County, Missouri, on Jan. 1st. Complete this form, sign and return it before March 1st to avoid penalty.

Follow instructions below and on back.

AVOID PENALTY Return by March 1st

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____



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SCOTT COUNTY ASSESSOR
PO BOX 245
BENTON MO 63736-0245

Please print. Attach additional sheet if necessary.

LOCATION OF BUSINESS: Inside City Outside City

BUSINESS PHONE NO.: _____ NEW BUSINESS OPEN DATE: _____

HAVE YOU MOVED WITHIN THE LAST YEAR? NO YES (If Yes, indicate below)

Date Moved _____ New Address _____ Street _____ City _____ State _____ Zip _____

LIST LOCATION ADDRESS IF DIFFERENT FROM MAILING ADDRESS _____

IMPORTANT: Last year you reported the property shown below.

1. Please draw a line through any items you **did NOT** own on Jan. 1st ---->

2. List **ANY** items **NOT SHOWN** in this box in the areas below or on back.

HOW TO REMOVE AN ITEM:
~~4004 FORD F 100 XL F070A1035550267~~
 ↑ EXAMPLE ↑

PERSONAL PROPERTY SUMMARY				LEASED PERSONAL PROPERTY SUMMARY			
This is a summary schedule only. Please itemize in detail below.				Please list below any leased or rented equipment in your possession. The terms of your lease or rental contract may determine tax liability. This section is designed to ensure that the property is assessed to the proper owner. You may wish to attach a separate list or copy of your lease.			
LIST ADDITIONAL PROPERTY ON BACK.				Item	Date of Lease	Length of Lease	Owner's Name/Address
1. Office furniture, machines, library.....	Year Purchased	Purchase Price	\$				
2. Store, bar & lounge, restaurant equipment.....							
3. Machinery & manufacturing equipment.....							
4. Professional, medical, dental & laboratory equipment... (No. of Examining Rooms _____)							
5. Hotel, motel, apartment, nursing home & rental units... (Household goods) No. of Units _____							
6. Service station and bulk plant equipment, tools, etc..... No. of Pumps _____							
7. Barber Shop _____ No. Stations _____							
8. Beauty Shop _____ No. Stations _____ No. Tanning Booths _____							
9. Insurance Agents # _____ CPAs # _____ Doctors or Dentists # _____ Lawyers # _____							
10. EDP equipment, computers, word processors..... telecommunications equipment, etc.....							
11. Equipment owned by you but rented or leased to others...							
12. Moveable heavy equipment, Backhoe, Dozer, Etc..... (Size / Tons / Model # _____)							
13. Vending machines - No. Machines _____							
14. Livestock (Please specify #) _____							
15. Tractors & additional property on back _____							

TOTAL COST OF BUSINESS PERSONAL PROPERTY										ASSESSOR'S USE ONLY			
AUTOMOBILE DEALERSHIPS: NO. OF TAGS _____										NO. OF TAGS _____ X VALUE \$ _____ = ASSESSED VALUE \$ _____			
AUTOMOBILES, MINIVANS & SUVs <small>(DO NOT LIST LEASED VEHICLES)</small>	YEAR	MAKE (Chev., Ford)	MODEL	SERIES	# CYL	HEMI	HARD CONV	# DOORS	(CIRCLE ONE)	VIN (Vehicle ID Number)			
						YES NO	HRD / CV		2WD 4WD AWD				
							YES NO	HRD / CV		2WD 4WD AWD			
PICKUPS & CARGO VANS <small>(LIST HEAVY TRUCKS ON BACK.)</small>	YEAR	MAKE	MODEL	SERIES	HEMI	TONS	(CIRCLE ONE)	CAB TYPE	DIESEL	CYL	VIN (Vehicle ID Number)		
							2WD 4WD	Reg Ext'd Crew Mega	Y N				
							2WD 4WD	Reg Ext'd Crew Mega	Y N				

HISTORIC VEH.	YEAR	MAKE	MODEL	HISTORIC PLATES: <input type="checkbox"/> YES <input type="checkbox"/> NO		EST. VALUE \$			
MED. & HEAVY TRUCKS & SEMI TRACTORS	YEAR	MAKE	MODEL	GVW	TONS	BODY TYPE (Flatbed, Grain)	MO MILES	TOTAL MILES	VIN (Vehicle ID Number)
SEMI TRAILER	YEAR	MAKE / MODEL	TYPE (Reefer, Flat Van, Tanker, Etc.)	AXLES	LENGTH	MO MILES	TOTAL MILES	VIN (Vehicle ID Number)	
CAMPER TRAILER	YEAR	MAKE	MODEL	TYPE (CIRCLE ONE)		LENGTH	VIN (Vehicle ID Number)		
TRAILERS <i>Including BOAT Trailers</i>	YEAR	MAKE	TYPE (Stock, flat, boat, dump, tank, etc.)	HITCH (Circle)	MATERIAL (Circle)	AXLES	LENGTH	VIN (Vehicle ID Number)	
				Std. 5th Wheel	Steel Alum.				
				Std. 5th Wheel	Steel Alum.				
				Std. 5th Wheel	Steel Alum.				
BUSES	YEAR	MAKE / CHASSIS	MODEL / SERIES	LENGTH	# PASSENGERS	VIN (Vehicle ID Number)			
MOTOR HOMES & RVs	YEAR	MAKE / CHASSIS	MODEL / SERIES	LENGTH	VIN (Vehicle ID Number)				
MOTORCYCLES, ATVs & UTVs	YEAR	MAKE	MODEL	# OF WHEELS	TYPE (CIRCLE ONE)	CC	VIN (Vehicle ID Number)		
					MC ATV UTV				
					MC ATV UTV				
WATERCRAFT, BOATS & JET SKIS	YEAR	MAKE	MODEL	TYPE (Bass, Jon)	MATERIAL (Circle One)	LENGTH	VIN / SERIAL NUMBER		
					Fiber Alum. Wood				
					Fiber Alum. Wood				
AIRPLANES	YEAR	MAKE	MODEL & SERIES	MAX. CERTIFIED GROSS TAKEOFF WEIGHT	(Circle One) COMMERCIAL NON-COMMERCIAL	HOURS FLOWN LAST YEAR (Attach Flight Log If Less Than 50)	PURCHASE PRICE \$		
MOBILE HOMES	Mobile Home Owner's Name:			Do you live in the home?	Address & Lot #:		VIN (Vehicle ID Number)		
	Year	Make	Model	Width	Length	Name & Address of Land Owner:			

List additional vehicles and machinery here (attach additional sheet if necessary)


MODEL YEAR	VEHICLE / EQUIP. TYPE: <i>e.g. Auto, Truck, Tractor, Trailer, Boat, Motorcycle, ATV, Mfg. Equip., Press, etc.</i>	MAKE & MODEL <i>Ford F-150, etc.</i>	STYLE	# DRS	DRV	CAB	GVW / # AXLES	LENGTH: BOATS & TRAILERS	YEAR OF PURCHASE	PURCHASE PRICE	ASSESSOR USE ONLY
			LE	2-Dr	2WD	Crew					
				4-Dr	4WD	Ext. Sngl.					

FARM & OTHER MACHINERY	YEAR	TYPE	MAKE & MODEL	4 x 4	YEAR	TYPE	MAKE & MODEL	4 x 4
			Tractor		Y / N		Backhoe	
		Tractor		Y / N		Dozer		Y / N
		Tractor		Y / N		Fertilizer Spreader	No. _____	Y / N
		Combine		Y / N				
		Combine		Y / N		IRRIGATION SYSTEM:	SIZE:	
		Cotton Picker		Y / N		Yr. Purchased:	Cost New:	No. Acres:

Enterprise Zone: If your facility is located in an Enterprise Zone, please provide a list showing acquisition date by year and cost for tools and equipment used for pollution control, and for tools and equipment used in retooling to introduce new product line or to make improvements to an existing product line.

List your Standard Industrial Classification (SIC) code: _____

NOTICE: COMPLETE THIS SECTION AND SIGN BELOW BEFORE RETURNING LIST

AGENT OR PREPARER'S INFORMATION	
NAME	ADDRESS
CITY, STATE, ZIP CODE	TELEPHONE ()
I, _____, <input type="checkbox"/> President <input type="checkbox"/> Treasurer <input type="checkbox"/> Owner <input type="checkbox"/> Manager <input type="checkbox"/> Other _____	
of _____ do solemnly swear, or affirm, that the foregoing list contains a true and correct statement of all the tangible personal property, made taxable by the laws of the state of Missouri, which I owned or which I had under my charge or management on the first day of January. I further solemnly swear, or affirm, that I have not sent or taken, or caused to be sent or taken, any property out of this state to avoid taxation. So help me God.	
SIGNATURE 	DATE

GENERAL INSTRUCTIONS

Check the imprinted name and address and make any necessary corrections. The location should be where the business property is located and not a P.O. Box number or mailing address. Dollar amounts in all schedules must be shown at 100% of cost, not reduced by depreciation. Cents amounts may be rounded to the nearest whole dollar. NO ATTEMPT SHOULD BE MADE TO FILE ASSESSED VALUES; this will be determined by the County Assessor. PLEASE NOTE: ACQUISITION COST AND YEAR OF PURCHASE OF ALL TANGIBLE PERSONAL PROPERTY ON HAND JANUARY 1, MUST BE REPORTED, WHETHER OR NOT A SEPARATE SCHEDULE IS PROVIDED ON THIS DECLARATION.

Return by March 1st. Penalty for late filing:

ASSESSED VALUE	PENALTY
0 - \$1,000	\$10
\$1,001 - \$2,000	\$20
\$2,001 - \$3,000	\$30
\$3,001 - \$4,000	\$40
\$4,001 - \$5,000	\$50

ASSESSED VALUE	PENALTY
\$5,001 - \$6,000	\$60
\$6,001 - \$7,000	\$70
\$7,001 - \$8,000	\$80
\$8,001 - \$9,000	\$90
\$9,001 and above	\$100

SPECIFIC INSTRUCTIONS

- Please remember to sign the form in the space provided. If prepared by another individual or agent, make sure that information is provided. List the business address and type of business in the appropriate space.
- Summarize personal property you own by type and include total original cost. Also list any personal property you either lease or rent including terms of lease or rental agreement.
- List all vehicles owned, including automobiles, trucks, buses, boats, aircraft, and motorized construction or warehouse equipment.
- Please supply a specific list of tangible personal property by line item number, including age, year of purchase, cost, and condition.